

## Instructions - Consolidation Plan (Previous Filer)

The Consolidation Plan Template is a word document and can be expanded as needed. Local Units are not required to use this template. Local Units may submit the required information in any format that they choose.

### **Required Information:**

1. An update on the status of the new proposals that were in the previous year's consolidation plan including, a timeline of the steps to accomplish the proposal, whether or not the previously submitted proposal has been fully implemented, and a listing of the barriers experienced in implementing the proposal.
2. One or more proposals to increase the existing level of cooperation, collaboration and consolidation or a detailed explanation of why increasing the existing level of cooperation, collaboration, and consolidation is not feasible.

### **Template Instructions:**

**Plan Available to the Public:** Indicate method used to make the plan available to the public.

### **Update Status of Previous Year's Service Consolidation Proposal(s) Box**

1. Previous Year's Service Consolidation Proposals: List the proposed service consolidations included in the previous year's consolidation plan.
2. Timeline to Accomplish Proposal: Provide a timeline of the steps to accomplish proposal.
3. Jurisdictions Involved: List the other Jurisdictions Involved. If the consolidation was done within your jurisdiction, indicate the areas that consolidated (i.e. Police Department and Fire Department).
4. Realized Savings/(Loss): Indicate the cost savings (or loss) that has been realized due to the consolidation.
5. Implementation Status of Proposal: Provide an update on the status of the proposed service consolidations.
6. Barriers Experienced in Implementing Proposal: List the barriers experienced in implementing the proposal.
7. Additional Information: Consolidation #1 – If you would like, provide any additional information or detailed explanations related to the first consolidation you listed (benefits realized, barriers experienced, etc.). Continue with Consolidation #2, if applicable.

### **Proposed Service Consolidations(s) Box (must include at least one new consolidation)**

1. Service Consolidation: List any proposed new service consolidations being planned either within the jurisdiction or with other jurisdictions.
2. Implementation Timeline: Provide a timeline for implementing the new proposal.
3. Jurisdictions Involved: List the other jurisdictions that may or would be involved. If the proposed consolidation will be done within your jurisdiction, indicate the areas that are being proposed for consolidation (i.e. Police Department and Fire Department).
4. Estimated Savings/(Loss): Indicate the estimated cost savings (or loss) for the proposed consolidation.
5. Description of Estimated Savings/(Loss): Describe what period of time your estimated cost savings amount represents (i.e. \$150,000 savings annually over 5 years or \$750,000 over 5 years).
6. Other Consolidation Benefits: Sometimes consolidations may not necessarily result in cost savings, but they may provide taxpayers with improved service and/or improved efficiencies. Indicate if the proposed consolidation will provide improved service and/or improved efficiencies. Feel free to include any additional benefits you are anticipating.
7. Additional Information: Proposed Consolidation #1 – If you would like, briefly describe the first proposed consolidation you listed (What/Who will be consolidated, benefits expected and anticipated barriers). Continue with Proposed Consolidation #2, if applicable.
8. Detailed explanation of why increasing the existing level of cooperation, collaboration and consolidation is not feasible.

# Economic Vitality Incentive Program Consolidation Plan (Previous Filer) as of: January 31, 2013

Local Unit Name: Village of Fowlerville  
County: Livingston County

Plan Available to the Public (check all that apply):  In Municipal Offices  Internet Website  Other \_\_\_\_\_

Update Status of Previous Year's Service Consolidation Proposal(s)					
			Village of Fowlerville	Livingston County	
Previous Year's Service Consolidation Proposals	Timeline to Accomplish Proposal	Jurisdictions Involved	Realized Savings/(Loss)	Implementation Status of Proposal	Barriers Experienced in Implementing Proposal
1. Possible sharing of DPW services with Township	Started and completed 3 <sup>rd</sup> qtr 2011	Handy Township			Timing and inability to agree to exact services
2. Reduction of Full-time police officer	March 2011 to July 2011	Fowlerville	\$35,000.00	March 2011 and continues to June 2013	Maintaining part-time officers
3.					
4.					
5.					
<p><b>Additional Information:</b></p> <p>Consolidation #1: After discussion and review by both entities this proposal had no merit. Discussions and de</p> <p>Consolidation #2: In March of 2011 we were short-handed a part-time night officer. We shifted one full-time officer to temporarily fill the position as a part-time night officer. This was supposed to be temporary. During the Budget process for 2011-2012 it was decided that that the full-time position will not be filled for the fiscal year beginning July 1, 2011. During the budget process for fiscal year 2012-2013 the decision was made to continue under this arrangement completely eliminating the position.</p> <p>Consolidation #3:</p> <p>Consolidation #4:</p> <p>Consolidation #5:</p>					

<b>Update Status of Previous Year's Service Consolidation Proposal(s)</b>			<b>Village of Fowlerville Livingston County</b>		
<b>Previous Year's Service Consolidation Proposals</b>	<b>Timeline to Accomplish Proposal</b>	<b>Jurisdictions Involved</b>	<b>Realized Savings/(Loss)</b>	<b>Implementation Status of Proposal</b>	<b>Barriers Experienced in Implementing Proposal</b>

**Economic Vitality Incentive Program  
Consolidation Plan (Previous Filer)  
as of: January 31, 2013**

**Local Unit Name: Village of Fowlerville  
County: Livingston County**

<b>Proposed Service Consolidation(s) Village of Fowlerville Livingston County</b>					
<b>Service Consolidation</b>	<b>Implementation Timeline</b>	<b>Jurisdictions Involved</b>	<b>Estimated Savings/(Loss)</b>	<b>Description of Estimated Savings/(Loss)</b>	<b>Other Consolidation Benefits</b>
1. Shared copier, printer and scanner	January 3, 2013 implementation and completion January 31 2013	internally	\$6,500.00 annually	By having everyone use the main printer instead of the smaller units, we can save on the amount of ink cartridges we need to buy	As the smaller units fail, they will not be replaced ultimate savings of \$1000
2. Fiduciary agent for Fowlerville Downtown Development Authority, FLDFDA, FFA, and Police Department	discussed and implemented January 2013	Village of Fowlerville FDDA, LDFA and Fowlerville Fire Authority	\$41,720.00	Savings in bank fees, investment services, and office equipment and supplies. Savings in contracting accounting personnel.	Able to invest a combination of funds to realize better interest rate.
3.					
4.					
5.					

**Additional Information:**

**Consolidation #1:** Having made the decision to have the main copier and printer, networked so that all staff can use it, we can print at a reduced cost per page. None of the smaller more costly printers will be replaced once they fail. We have two scanners to handle our needs versus having individual scanners.

**Consolidation #2:** Providing professional and consistent service to our component units and the Fire Authority. We have a combined 75 years of accounting experience to offer this service.

<b>Proposed Service Consolidation(s) Village of Fowlerville Livingston County</b>					
<b>Service Consolidation</b>	<b>Implementation Timeline</b>	<b>Jurisdictions Involved</b>	<b>Estimated Savings/(Loss)</b>	<b>Description of Estimated Savings/(Loss)</b>	<b>Other Consolidation Benefits</b>
Consolidation #3:					
Consolidation #4:					
Consolidation #5:					
<b>Detailed explanation of why increasing the existing level of cooperation, collaboration and consolidation is not feasible:</b>					